

Town of Mukwonago
Plan Commission
Thursday, January 2, 2014

Chairman Dubey called the meeting to order at 6:44 p.m. and stated the meeting was noticed.

Present: Chairman Dubey; Commissioners Clabault, Holtz, McNelly and Schuett, Supervisor Topczewski. Commissioner Yerke was absent. Also present: Supervisors Hintz, Nicoson and Stefanowski; Kathy Karalewitz, Administrator/Clerk-Treasurer; John Macy, Town Attorney; Tim Schwecke, Town Planner.

MINUTES

Motion by Commissioner McNelly, second by Supervisor Topczewski to approve the minutes of December 4, 2013. All ayes; motion carried.

CERTIFIED SURVEY MAP CREATING TWO LOTS ON PROPERTY LOCATED OFF OF BEULAH ROAD IN SECTION 17, T5N, R18E, DON SWAN FARMS, LLC, APPLICANT

Motion by Commissioner Schuett, second by Commissioner McNelly to recommend to the Town Board approval of Certified Survey Map creating two lots on property located off of Beulah Road in Section 17, T5N, R18E, Don Swan Farms, LLC, applicant, subject to the three (3) general conditions and two (2) specific conditions as stated in the staff report by Tim Schwecke, Town Planner dated December 27, 2013. All ayes; motion carried.

CERTIFIED SURVEY MAP CREATING THREE LOTS ON PROPERTY LOCATED OFF OF CTH NN IN SECTION 20, T5N, R18E, ROBERT HARBOLD, APPLICANT

Motion by Commissioner McNelly, second by Commissioner Schuett to recommend to the Town Board approval of a Certified Survey Map creating three lots on property located off of CTH NN in Section 20, T5N, R18E, Robert Harbold subject to adding a 4th general condition to read: Subject to the approval of the waiver for the land division requirements and the other three (3) general conditions and three (3) specific conditions as stated in the staff report by Tim Schwecke, Town Planner dated December 27, 2013. All ayes; motion carried.

AMEND THE TEXT OF THE ZONING CODE TO ALLOW THE EXPANSION OF LEGAL NONCONFORMING BUILDINGS IN OFFSET AREAS, TOWN OF MUKWONAGO PLAN COMMISSION, APPLICANT

Discussion was held regarding notice to adjoining property owners when approving of legal nonconforming buildings. This would be added as a condition in the Ordinance.

Discussion was also held regarding the location on neighboring properties and for special exceptions there should be once process throughout the code and it should be consistent throughout the Code.

Tim Schwecke, Town Planner to contact Waukesha County and ask if they will take up these changes now if the Town does an amendment to the zoning code.

Tim Schwecke, Town Planner to update Ordinance draft by adding #5 and #11 a separate section for special exception procedure and bring back to Plan Commission in February the special exception procedures.

REPORT FROM BUILDING INSPECTOR AND TOWN PLANNER OF PROJECTS IN WAUKESHA COUNTY
SHORELAND ZONING JURISDICTION

Commissioner McNelly stepped down from the table. The Town Planner stated he has only had one property within the Waukesha County Shoreland Zoning Jurisdiction and this was reviewed and the property owner needs to get a variance from Waukesha County.

ADJOURNMENT

Motion by Supervisor Topczewski, second by Commissioner Schuett to adjourn at 7:51 p.m. All ayes; motion carried.

Respectfully submitted,

Kathy Karalewitz
Administrator/Clerk-Treasurer

Not approved